



EAGLE GYMNASTICS ACADEMY, INC. **TERMS & CONDITIONS**

TUITION

Tuition is due on the 20th of each month to secure a spot in class. This can be paid in person or via the customer portal where you can set your card to autopay which will withdraw on the 20th.

If payment is not received by the 1st of the month a \$10 late fee will be added. If still unpaid by the 10th the student will be withdrawn from the program.

ICLASS CUSTOMER PORTAL

Through our iClass customer portal, families can manage their own account settings including notification preferences, billing, autopay enrollment.

You can join waitlists, sign up for special events, request class schedule changes and so much more.

WAITLIST

If you would like to be added to a waitlist for a class, please place this request no more than one month before your desired start date. For example, if you would like to start in August, request to join the waitlist at the beginning of July.

You can request to join the waitlist through your customer portal or contact our front desk personnel.

DRESS CODE

Boys and girls may wear a tucked-in shirt and athletic shorts or pants (no pockets, strings, or zippers). Optionally, girls can wear a leotard. Hair must be pulled back neatly. Jewelry is not allowed.

Personal items should be stored in a cubby; please ensure all personal belongings are clearly labeled with your child's name. Eagle Gymnastics Academy is not responsible for any lost or stolen items.

ANNUAL REGISTRATION FEE

The annual registration fee is \$35 per student and is non-refundable. This fee is due at the time of initial enrollment along with tuition for the month. Upon the anniversary of enrollment, this fee will be due again. ie. Registered on 1.5.25, will be due again 1.5.26

RETURNED CHECK FEE of \$20.00 will be posted to your account for any payments returned from the bank.

PICK-UP & DROP-OFF

Parents/Guardians are required to physically enter the building to pick up and drop off their child. During drop-off please park and walk your child fully inside the facility. Students must wait in the lobby until their parents arrive for pick up.

Please ensure prompt pick-up to avoid a 15 min late fee of \$20 or 30 min late fee of \$40.



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SICK POLICY

If your child has a fever, coughing, vomiting, rash, diarrhea, or mucus, they are not permitted to attend class until all symptoms have subsided and they have been fever-free for 24 hours. For lice, all nits must be cleared before returning to Eagle Gymnastics Academy. If a sibling is sick, please do not bring them to the facility, same rules apply.

Refer to our make-up policy for make-up information.

MAKE-UP POLICY

Students are allowed one make-up per month. Ages 6+ can make up their absence during Friday Night Open Gym. Students under the age of 6 can make up their absence in a class if there is an opening. However, this is not guaranteed as we cannot overbook classes.

Make-ups must be completed within 6 weeks of the absence and cannot be rescheduled if missed.

DROPPING A CLASS

We require a two-week written notice to drop classes. This must be sent via the iClass customer portal or emailed to info@eaglegymnastics.com. We will prorate your tuition and issue a refund (or account credit if returning).

If your child is injured, send a doctor's note and we will place your account on "Medical Leave" which is 50% tuition. This will guarantee their spot back whenever the child is cleared by their doctor.

HOLIDAY & WEATHER CLOSURES

We follow FISD for bad weather closures only, NOT for holiday closures. Holiday closures are posted in the lobby & website.

Students will not receive make-ups for holiday closures as tuition is based on an average of four classes per month, over the course of one year. Some months you may receive five weeks of classes and some months only three, in either case tuition remains the same.

PRIVATE LESSONS

We kindly ask that you provide at least 24 hours' notice if you need to cancel or reschedule a private lesson. If 24 hours' notice is not given, the full lesson amount will still be charged. This policy helps us keep schedules consistent and to offer lesson times to other students who may be waiting. Last-minute changes make it difficult to fill those spots and ensure that everyone has a fair opportunity for instruction.

QUESTIONS & CONCERNS

To ensure the best experience for your child, please promptly contact our front desk personnel with any questions or concerns that you may have.

If you need to speak with your child's instructor, please speak to them after class OR leave a message at the front desk, and the coach will return your call as soon as possible.